

## **Jefferson Journal Weekly Newsletter**

### **September 23, 2022**

#### **Upcoming Dates:**

- Friday, September 23 - No school for students. Teacher professional development day.
- October 11 and October 13 Parent Teacher Conferences/ Scholastic Book Fair Week. Information will be sent home soon.

#### **School Information:**

**School day:** 8:40am-3:35pm and the office hours are 8:00am-4:00pm

**Principal** - Mrs. Leila McDonald

**Secretary** - Mrs. Jen Teaker

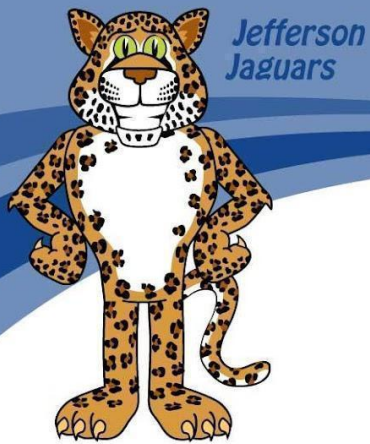
**Counselor** - Mrs. Laken Colby

#### **Important Information:**

-During the school day, if you need to visit the school for any reason, you will need to use the Aiphone at the front entrance doors on Jefferson Street before being allowed access. For the safety and security of our students and staff, please do not try to gain entry at any of the other doors (after the first morning of school) or let other adults in the school once you have been allowed access.

-Please make sure your students' beginning of the school year paperwork and vaccines are up to date and all paperwork is turned in to the office. This is so important.

-Please let us know if your student has allergies of any type. Please also let us know of any medications your student may need during school. Our school secretary will keep medications and we need to have you fill out paperwork.



# Jefferson Elementary School

420 N Jefferson St • Ionia, MI 48846

-While school breakfast and lunch are available to every Jefferson student for free, it is extremely important that all of our families fill out a Household Information Report, which helps our school district access important federal funding. This report is available via the district website. From the home page of the website, select Departments, Food Service, and then Household Information Report (second item down on the left) in order to access and complete this report online. Link: <https://ionia.familyportal.cloud/>

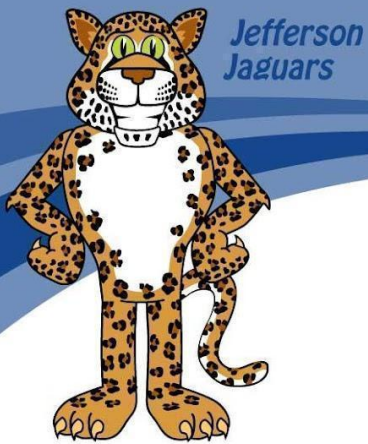
-Please make sure you are not bringing non-certified service dogs up to school, especially not during drop off and pick-up times. We have a lot of students that are afraid of dogs, and this is a safety concern for both the students and families. If you have any questions please contact me about why we do not want non-certified service dogs on school property during drop off and pick-up. Thank you.

-Please let the office know right away if your child is not going to be at school, is getting picked up early, or is coming in late. We appreciate the communication. Attendance line 616-527-8048. If you are changing your pick-up method, please contact the office directly before 3:00. This helps minimize disruption and confusion. Thank you.

-We have a Facebook group called Jefferson Elementary that we are using to help with weekly communication. Please remember this is a site for positive information. Thank you!

-Please make sure your child is dressed according to the weather.

-Please make sure that you are having your child keep household toys and playing cards at home, unless otherwise directed by the teacher for a particular day/reward. This helps keep your child's belongings and property safe and your child less distracted during the school day. The school is not responsible for lost or missing items. We appreciate your cooperation.



# Jefferson Elementary School

420 N Jefferson St • Ionia, MI 48846

## **Parent Drop-Off/Pick-Up Safety Procedures:**

If you are dropping your child off at Jefferson in the mornings, students should be dropped off not much before 8:35. There will be staff outside of the building by 8:20 for supervision. Students should not arrive before then. For the safety of our students, parking or student drop off in front of the school is never allowed: we have morning, mid-day, and afternoon bus runs that use that area. Please use the south parking lot for drop off. Once your car is parked by the sidewalk next to the building, students will need to exit out of your car on the passenger side and walk onto the sidewalk to their designated grade level area. Staff will direct students to designated areas, which will be marked with signage. Kinderstart, kindergarten & 1st grade students will start entering the front entrance of the building starting at 8:20 to wait in the library to be released to classes at 8:34. 2nd, 3rd, 4th & 5th grade students will wait in designated lines on the southside of the building and enter the building at 8:35. Additionally, for safety, please always take a right out of the south parking lot on Jefferson Street.

At the end of the school day, we will be bringing students out to the sidewalk starting at 3:30 p.m. by the south parking lot where they will wait in line behind grade level cones until they are released to their parents/caregivers who are picking them up. This procedure is again being employed this school year as we will have many students being picked up and we want to ensure that students are picked up by the appropriate adult. We do not want any students walking across the busy parking area unaccompanied by a parent/guardian. When driving in and out of the parking area, please do so slowly and cautiously. Also, please do not park in a handicap parking spot unless you have the appropriate placard or license plate designation. When exiting the parking lot, take a right onto Jefferson Street. If you're walking pick-up, please wait on the sidewalk at the back of the south parking lot to pick up your child.

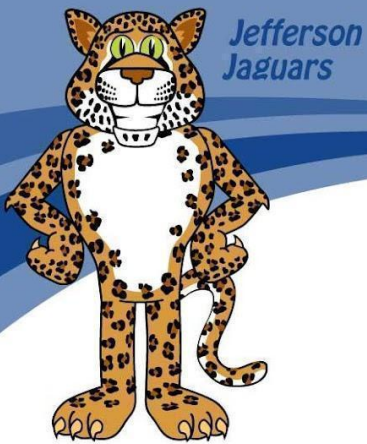
For the safety of students please follow the procedures listed above for parent drop-off and pick-up:

\*The staff parking lot (located at the back of the building off M21) is NOT a parent student drop-off or pick-up spot.

\*The lot between the playground fence and Lafayette St. is NOT a parent student drop-off or pick-up spot. For safety of students please drop-off/pick up at the parent pick-up/drop-off south parking lot where we are staff supervision.

## **Jefferson ROARS:**

-On our professional development day, our staff received training on a Social Emotional Learning (SEL) curriculum called TRAILS. Our staff is working on getting lessons started in the weeks to come. We will begin with lessons about self-awareness and self-management. We also reviewed our reading and behavior data and created plans to provide more support and interventions to our students. Please talk to your child about rough play. Rough/Horseplay is never allowed at school.



## September 26 - 30 Lunch Choices:

- **Monday: Popcorn Chicken**
- **Tuesday: Domino's Cheese Pizza**
- **Wednesday: Chicken Sandwich**
- **Thursday: Rotini & Meat Sauce**
- **Friday: Bosco Sticks**

## Birthdays:

- **Tyler Holbrook**
- **Aiden Von Stein**
- **Ashton Von Stein**
- **Zachary Ondersma**
- **Zoe Mulford**
- **Cheyana Fosburg**
- **Hayden Scully**
- **Xzavier Main**
- **Amos Morris**

