

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Blocker Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: _____

Date of Drill: January 24, 2022 Time drill was held: 8:00 a.m.

Exact time required to evacuate/shelter/secure: 2 minutes, 02 seconds

Total Participants: 656 - Students and Staff

Remarks: _____

This report is for emergency drill for school year: 2021-2022

Name of person conducting drill: Mrs. Allison Aldrich

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____