

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Blocker Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: \_\_\_\_\_

Date of Drill: October 19, 2021 Time drill was held: 8:40 a.m.

Exact time required to evacuate/shelter/secure: 2 minutes, 21 seconds

Total Participants: 658 - Students and Staff

Remarks: \_\_\_\_\_

This report is for emergency drill for school year: 2021-2022

Name of person conducting drill: Mrs. Allison Aldrich

Title of person conducting drill: Assistant Principal

Signature of person conducting drill:  \_\_\_\_\_

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)

Name & Title \_\_\_\_\_